

**Santa Barbara City College
College Planning Council**

**September 3, 2024
3:00-4:30 p.m.
West Campus Center (WCC) 204**

Minutes

1.0 ROLL CALL

1.1 Present

Erika Endrijonas, Superintendent/President, Chair (non-voting)
Ryan Alexander, Classified Staff
Paloma Arnold, Executive Committee (non-voting)
Liz Auchincloss, Classified Staff
Roxane Byrne, Advancing Leadership Association
Jamie Campbell, Academic Senate
Monica Campbell, Advancing Leadership Association
Tara Carter, Academic Senate
Michelle Dettori, Classified Staff
Brian Fahnestock, Executive Committee (non-voting)
Ashley Farias, Classified Staff
Raquel Hernandez, Classified Staff
Rudy Hill, Advancing Leadership Association
Jordan Killebrew, Executive Committee (non-voting)
Dan Le Guen-Schmidt, Executive Committee (non-voting)
Keller Magenau, Executive Committee (non-voting)
Kim Monda, Academic Senate
Camerin Poulson, Classified Staff
Joshua Ramirez, Academic Senate
Armando Ramos, Faculty Association
Sharon Remacle, Association of Confidential Employees
Carola Smith, Executive Committee (non-voting)
María Villagómez, Executive Committee (non-voting)

1.2 Absent

Angelica Contreras, Advancing Leadership Association
Elizabeth Imhof, Advancing Leadership Association
Patricia Mautone, Academic Senate
Dean Nevins, Executive Committee (non-voting)
Vanessa Pelton, Advancing Leadership Association

2. CALL TO ORDER

Dr. Endrijonas called the meeting to order at 3:02 p.m.

3. APPROVAL OF MINUTES

3.1 Approval of the Minutes of August 20, 2024

M/S/C (Carter/xxxx) to approve the minutes of August 20, 2024. The motion passed unanimously.

4. PUBLIC COMMENT

4.1 Public Comment Guidelines

There were no public comments.

5. INFORMATION/REPORTS

5.1 Superintendent/President Updates

Dr. Endrijonas welcomed all to the second week of the fall semester and introduced Vice President of Student Affairs, Paloma Arnold, to provide an update on increasing fraudulent enrollment activity:

- Admissions & Records, IT, and Financial Aid have been greatly impacted by bots and are spending significant time to mitigate fraudulent enrollment.
- Student Services is working hard to protect financial aid and noted that these bots are not our students but are taking space from real students.
- Members discussed various impacts to students and classes and ideas for further mitigation.

Dr. Endrijonas announced the upcoming Sustainable Blue Economy event in the Campus Center from 4:00-7:00 p.m. on Wednesday, September 4 and also encouraged all to attend the first First Thursday of the fall on September 5 at the Luria Library patio.

Dr. Endrijonas will be holding virtual information sessions with candidates running for the three Board of Trustee seats on the ballot in November. The first session on Thursday September 12 will include an overview of the California Community College system. The second session on October 1 will introduce each Executive Team member and the areas they oversee.

5.2 Educational Vision Plan Final Draft - M. Villagomez, P. Arnold, C. Smith

Dr. Maria Villagomez, Vice President of Academic Affairs, noted that the Educational Vision Plan was presented as a discussion item at the last CPC meeting and is provided again for any final feedback. This will be presented formally to the Board of Trustees on September 12.

Carola Smith, Vice President of the School of Extended Learning, reviewed next steps now that the committee is entering an operational level. Each area will form a workgroup to implement the strategies and activities in the plan and will report out regularly to CPC. Kim Monda, Academic Senate Past President, stated an interest in adopting a model that will work well for instructional faculty.

5.3 Adopted Budget for Fiscal Year (FY) 2024-25 - B. Fahnestock

Dr. Endrijonas noted that the Board is required to pass a tentative budget in June and a final budget by September 15 each year. Brian Fahnestock, Vice President of Business Services, provided the budget presentation that will go to the Board on September 12 to meet that deadline.

Vice President Fahnstock reviewed state funding uncertainties and overspending that are significant factors in the growing structural deficit. Members asked for insight on where the deficit might be reduced and ideas for where to start. Dr. Endrijonas and Vice President Fahnstock explained that working towards a balanced budget will include conversation and consultation with the College community as a whole and will take time over the coming years. The Board is interested in hearing ideas and will have a study session this fall to review the Budget Sustainability Workgroup recommendations for efficiency.

Dr. Endrijonas gave an overview of the Student Centered Funding Formula and the challenges that are shared across California Community Colleges as well as those that are unique to the Santa Barbara City College District.

5.4 BPAP Committee Update - K. Magenau

Dr. Magenau announced that the first Board Policies and Administrative Procedures (BPAP) Committee will begin meeting on September 20.

5.5 Metered Parking Spaces in Lot 1A - B. Fahnstock

Mr. Fahnstock introduced the need for additional short-term parking spaces for students to visit the Campus Store, Cafeteria, Counseling, Cashier's Office and other student services for up to an hour. The plan is to grow the eleven 30-minute spaces to twenty-three 1-hour spaces.

6. ACTION - No items

7. DISCUSSION

7.1 Formation of Budget Committee

Dr. Endrijonas will talk to each representative group leader about membership on the Budget Committee and will bring further discussion to the next meeting in two weeks.

8. FUTURE AGENDA ITEMS FOR CONSIDERATION

8.1 Suggested topics for the September 24th CPC Retreat

Dr. Endrijonas welcomed suggestions for the upcoming CPC retreat and noted the following topics:

- Revisit restructuring recommendations in preparation for PRT activities beginning in October
- Budget committee formation and budget issues for the coming year
- Agenda building for CPC meetings

9. MEETING DATES

9.1 Meeting Schedule and Agenda Item Due Dates

The next meeting of the College Planning Council is scheduled for Tuesday, September 17, 2024.

10. ADJOURNMENT

10.1 Adjournment

Dr. Endrijonas adjourned the meeting at 4:25 p.m.